



**PARENT COMMUNITY STUDENT SERVICES BRANCH**  
**2013-2014**  
**Middle School Report Card**  
**Facilitator's Guide**

**Module:** 2013-2014 School Report Card

**Content:** This presentation will inform stakeholders about the content of the School Report Card and its relationship to the School Experience Survey, and provides opportunities for small group and whole group discussion about the school data found within.

**Approximate Time Frame:** 1 hour

**Suggested Audience:** Parents

## Module Summary

### The “Big Ideas”

The School Report Card (SRC) provides school staff, parents, students, and community members with both quantitative and qualitative data about LAUSD schools. Changes in student standards and testing, school accountability measures, and an increased focus on schools’ climate and culture have warranted the re-design of the SRC to reflect a more comprehensive view of school performance. The School Experience Survey (SES), administered in the Spring of each school year, has long been a tool for capturing student, staff, and parent beliefs about schools. Stakeholder voice from the SES is captured on the pages of the SRC and can be used to set goals for increasing positive culture and climate in the school.

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### Participants’ Learning/Performance Objectives

By the end of this workshop, participants will be able to:

- Identify where School Experience Survey input is embedded in the School Report Card
  - Navigate the features of the School Report Card
  - Locate specific school data and statistics contained in the School Report Card
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### Presenter’s Activities to Support this Learning

During this workshop, the presenter will engage participants in:

- A grounding activity to focus attention and increase a spirit of collaboration
  - Several “Pair-Share” opportunities
  - Options to extend sharing to the whole group and have a conversation with school leadership about the school’s progress
  - A follow-up activity to invite other parents to learn about the importance of the School Experience Survey
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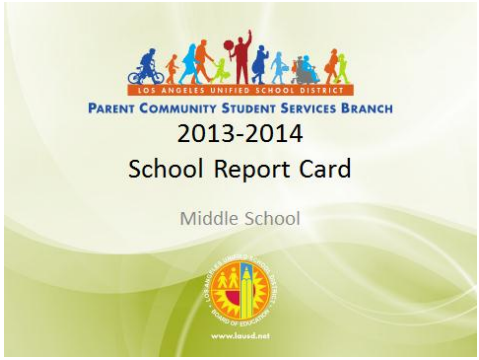

### Tools and Materials

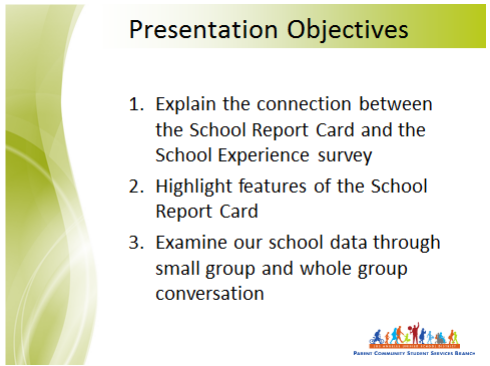


#### Handouts







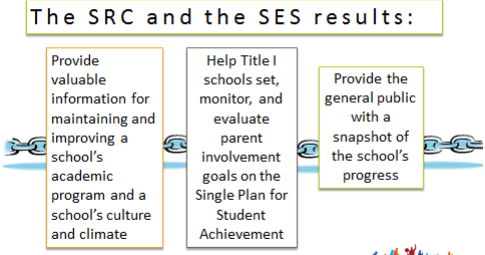

- Copies of School Report Card
- Copies of the “Parent Pledge” Handout
- Suggested: Copies of the School Report Card PowerPoint Presentation
- Chart paper or whiteboard to write down responses from the grounding activity

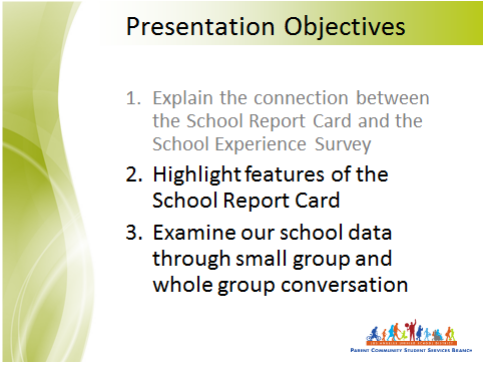

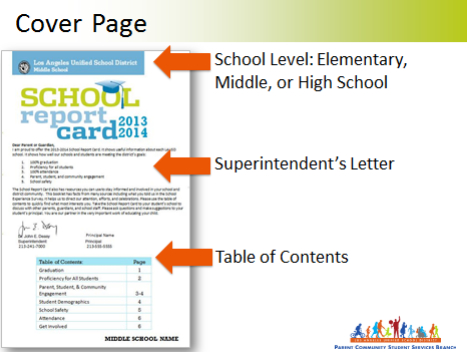
#### Technology

- Laptop
  - LCD Projector
  - School Report Card PowerPoint
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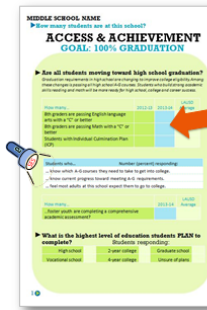
Slide	Slide View	Presenter's Text
1	<p><b>School Leader Reflection Sheet</b></p> <p>Ahead of the presentation, identify your school's <b>areas of strength</b> from the School Experience Survey results.</p> <p>What decisions/events lead to these successful results? How can the entire school community take ownership of these results?</p> <p>Identify areas where you would like the school community to <b>grow</b>. What data did you use to come to your conclusion? How can the entire school community take responsibility to see this growth come to fruition?</p> <p>Identify any <b>sensitive</b> areas that may come up as a result of looking at the SRC data. How might you respond to low perception or low response rate in a particular area? For example, a low perception of cleanliness may be due to reduced staff and the implementation of staggered lunches.</p> <p><b>[This is a hidden slide. It will not project during the presentation.]</b></p>	<p><b><i>This is a hidden slide. It will not project during the presentation.</i></b></p> <p>Before the presentation, look over the School Report Card as if you were a parent of a child at the school. What concerns or questions might you have?</p> <p>Look for areas on the SRC that you would <u>like</u> parents to notice. What are the school's areas of strength?</p> <p>The intent of this presentation is to develop shared ownership of the results. While there may be some factors within your control as a school leader, you are asking the larger school community to <u>partner</u> with you to improve academic outcomes for students.</p>
2		<p>Welcome families. Thank you for attending this presentation on the School Report Card. I hope that the information you learn doesn't just stay in this room, but you feel compelled to share with other families who could not join us today.</p>
3	<p><b>Grounding Activity</b></p> 	<p>To begin, I'd like to do a Grounding Activity. The purpose of the activity is to get us all in the room, focused on a common vision. In this case, it is the recipe for a GREAT school.</p> <p>If you would take a few moments [91 seconds] to think about your vision of a great school. Who would the school serve? How many? What are the ingredients of that school? How long would it take to prepare?</p> <p><b>[Call on participants to share their ingredients.]</b></p> <p>I heard you say that a GREAT school takes many elements. I think you will find that the school report card captures data about many of "ingredients" you listed.</p>

Slide	Slide View	Presenter's Text
4	 <p><b>Presentation Objectives</b></p> <ol style="list-style-type: none"> <li>1. Explain the connection between the School Report Card and the School Experience survey</li> <li>2. Highlight features of the School Report Card</li> <li>3. Examine our school data through small group and whole group conversation</li> </ol> <p><small>Parent Community Services Branch</small></p>	<p>There are three objectives of this presentation.</p> <p>[Read the objectives]</p>
5	 <p><b>Los Angeles Unified School District</b> All Youth Achieving</p> <p><b>LAUSD GOALS</b></p> <ol style="list-style-type: none"> <li>1. 100% Graduation</li> <li>2. Proficiency for All</li> <li>3. 100% Attendance</li> <li>4. Parent &amp; Community Engagement</li> <li>5. School Safety</li> </ol> <p><small>Parent Community Services Branch</small></p>	<p>Before going over the objectives, let's look at the overall picture in terms of the goals that the District has established for itself, and for each school.</p>
6	 <p><b>3 PLANS</b> support LAUSD Goals</p> <p>LCAP + LEA Plan + SQIS = Success for ALL Students</p> <p>LCAP: Focused on eliminating the achievement gap for low-income, English Learners, and foster youth</p> <p>LEA Plan: Ensuring a high quality education for underperforming students</p> <p>SQIS: System of recognizing and measuring academic learning, social-emotional skills, &amp; school culture/climate</p> <p><small>Parent Community Services Branch</small></p>	<p><b>[Click]</b> The 5 district goals are supported in the Local Control Accountability Plan, which details how state funding will be used to eliminate achievement gaps for all students, with a focus on students from economically disadvantaged homes, English learners, and foster youth.</p> <p>For federally funded Title I schools, the goals are also supported by the Local Educational Agency Plan and the School Quality Improvement System. The LEA plan is associated with the No Child Left Behind Act. The goal of No Child Left behind is to ensure quality education for underperforming students by supplementing their instructional program.</p> <p>The School Quality Improvement System replaces only a section of No Child Left Behind and improves upon the previous accountability system by recognizing that looking at social-emotional and culture and climate <i>along with</i> academic achievement is a better way of measuring school success.</p> <p>Working together, these three plans put LAUSD in the position of improving the educational outcomes of the neediest students, while concentrating on the various academic, social-emotional, and culture- &amp; climate-related needs of</p>

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		<u>all</u> students.
7	<p><b>Presentation Objectives</b></p> <ol style="list-style-type: none"> <li>1. Explain the connection between the School Report Card and the School Experience Survey</li> <li>2. Highlight features of the School Report Card</li> <li>3. Examine our school data through small group and whole group conversation</li> </ol> 	<p>Let's then begin with our first objective.</p> <p><b>[Read the first objective.]</b></p>
8	<p><b>Pair-Share:</b> What is the relationship between the School Report Card and the School Experience Survey?</p>  	<p><b>Pair Share:</b> With a partner, talk about what you know to be the relationship between the School Experience Survey and the School Report Card.</p> <p><b>[Share out]</b></p>
9	<p><b>School Experience Survey (SES)</b></p>  <ul style="list-style-type: none"> <li>• Since 2009, LAUSD <u>students</u>, <u>school staff</u>, and <u>parents</u> have participated in the School Experience Survey in the Spring of each school year.</li> </ul>  <ul style="list-style-type: none"> <li>• Some of the results of the SES are reported in the School Report Card, which is published in the Fall.</li> </ul> 	<p><b>[Read the slide.]</b></p>
10	<p><b>Making the Connection</b></p> <p>The SRC and the SES results:</p>  	<p><b>[Click]</b> You might be wondering how this information is used. The School Report Card and School Experience Survey provide schools with data that can be used to improve or maintain high standards of student academic performance and school climate.</p> <p><b>[Click]</b> For Title I schools, the School Report Card and School Experience Survey are important data sources for the Single Plan for Student Achievement, a plan to address the academic needs of underperforming students at the school.</p> <p><b>[Click]</b> The School Experience Survey and School Report Card is also available online for anyone to access. So, if you are curious about how another</p>

Slide	Slide View	Presenter's Text
		<p>school is meeting their academic benchmarks, you are free to do so!</p> <p><b>Personalize this slide</b> by explaining how YOUR school uses the SES and SRC.</p>
11	 <p><b>Presentation Objectives</b></p> <ol style="list-style-type: none"> <li>1. Explain the connection between the School Report Card and the School Experience Survey</li> <li>2. Highlight features of the School Report Card</li> <li>3. Examine our school data through small group and whole group conversation</li> </ol>	<p>Who would like to read our second objective for today's presentation? Ask for a volunteer to read number three as well.</p> <p>For the remainder of our presentation we will look do both simultaneously: Highlight features of the School Report Card and engage in conversations around a few of the salient points our school's data.</p>
12	 <p><b>Tour the School Report Card</b></p>	<p>Now that we've established the connection between the School Experience Survey and the School Report Card, let's take a "tour" of the School Report Card.</p> <p><b>[Pass out SRCs if you haven't already done so.]</b></p> <p><i>[Note: Explain the process by which you would prefer to answer questions: Parking Lot, save them until the end, raise hands, call out, etc.]</i></p>
13	 <p><b>Cover Page</b></p> <p>School Level: Elementary, Middle, or High School</p> <p>Superintendent's Letter</p> <p>Table of Contents</p>	<p><b>[Click]</b> The band at the top shows which level the School Report Card represents. The School Report Cards contain different information depending on school level. For example, only HS School Report Cards have Graduation Rate data.</p> <p><b>[Click]</b> The next section contains a letter from the Superintendent. Notice that it has LAUSD's 5 Goals. Do these look familiar? Yes, these are the same goals I presented to you at the beginning of the presentation.</p> <p><b>[Click]</b> And finally, the Table of Contents lists the content of the School Report Card with corresponding page numbers, in case you would like to go directly to a section of your choosing.</p>

## Access and Achievement (p. 1)



### Goal 1: 100% GRADUATION

What percentage of students are prepared for high school success?

**Pair-Share:** *In addition to grades, what other outcomes or behaviors contribute to high school readiness?*



The first page of the Report Card is focused on Goal #1: 100% Graduation.

Throughout the Report Card, you will see two years of our school data AND the LAUSD average.

[CLICK] The area that I would like you to focus on first is the percentage of 8<sup>th</sup> graders passing their English and Math classes with a C or better. Research shows that students who maintain good grades through middle school are more likely to succeed in high school.

With a partner, discuss other outcomes or behaviors you think contribute to high school readiness.

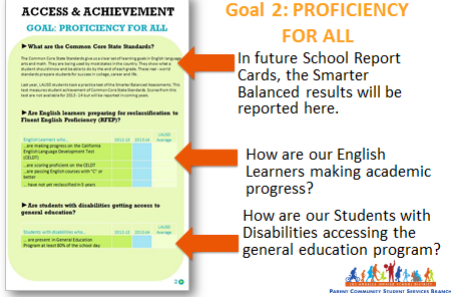
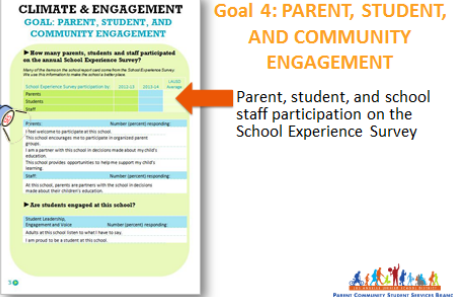
The last row in this section gives data related to the Individual Culmination Plan or ICP. The ICP is designed to document and monitor student and parent/guardian involvement in student course selections, postsecondary plans, and educational career goals. Culminating students sit down with a counselor and discuss their high school plans and what they'd like to do beyond high school.

***Personalize this slide*** by explaining how ***YOUR school convenes students/families to view the ICP and how your school will increase this number. Consider how you can partner with parents and families to increase this percentage.***

[CLICK] This section comes directly from the Student portion of the School Experience Survey. The A-G requirements are the minimum application requirements for California State Universities. These courses are given a letter of the alphabet to correspond to a subject area. For example: The letter "A" corresponds to History/Social Science Courses, "B" corresponds to English courses, and so on. And that is why they are called "A-G" courses. LAUSD students will need to pass these courses with a C or better in order to graduate.

Question for whole group discussion:

Why is it important for middle school students to know about high school requirements while they are still in middle school?

Slide	Slide View	Presenter's Text
15	<p>Access and Achievement (p. 2)</p>  <p><b>Goal 2: PROFICIENCY FOR ALL</b></p> <p>In future School Report Cards, the Smarter Balanced results will be reported here.</p> <p>How are our English Learners making academic progress?</p> <p>How are our Students with Disabilities accessing the general education program?</p>	<p>Page 2 address data related to Goal #2, Proficiency for All students. As you know, the state of California has implemented the Common Core State Standards. While the results of the new Smarter Balanced Assessments will not be available until after students take their exams in the Spring of 2015, LAUSD teachers have been teaching the Common Core Standards for a few years.</p> <p>[Click] On future School Report Cards, our students' proficiency information will be reported here.</p> <p>The middle section of the page has information about our English Learner students. Reclassification is the process by which students move from having limited English proficiency to full English proficiency. This process is essential for our high school students as the reclassification process allows them more access to the A-G coursework they need to graduate.</p> <p>The last piece of information on this page refers to the level of access that students with disabilities are getting to the General Education Program.</p>
16	<p>Climate and Engagement (p. 3)</p>  <p><b>Goal 4: PARENT, STUDENT, AND COMMUNITY ENGAGEMENT</b></p> <p>Parent, student, and school staff participation on the School Experience Survey</p>	<p>Now we'll focus on Goal #4, Parent, Student, and Community Engagement.</p> <p>[Click] This section lists the participation rate of Parents, Students, and school Staff on the School Experience Survey.</p> <p><i>Personalize this slide by explaining the process by which YOUR school publicized the SES last year. You may also explain the process by which students and staff take the survey.</i></p> <p>[Click] Once again, School Experience Survey results are included here.</p>



**Climate and Engagement (p. 4)**

**Goal 4: PARENT, STUDENT, AND COMMUNITY ENGAGEMENT**

**Pair-Share:** How does hearing the thoughts and opinions of *multiple* stakeholders help to increase student academic achievement?

Like page 3, page 4 also focuses on Goal 4, which is Parent, Student, and Community engagement.

**[Click]** Much of the information on this page comes from responses on the School Experience Survey.

Look at the parent section and read the responses. What resonates with you? Do you agree/disagree?

**Pair-Share:** How can hearing the thoughts and opinions of *multiple* stakeholders help to increase student academic achievement?

*[Note: If it doesn't come up, you may want to reiterate that having everyone "on the same page" with regards to student achievement can have a positive effect on student outcomes.]*

**Climate and Engagement (p. 5)**

**Goal 5: SCHOOL SAFETY**

Discipline Foundation Policy: Schoolwide Positive Behavior Intervention and Support Plan

How safe do Students, Parents, and Staff feel on campus?

Page 5 focuses on aspects of school safety and school climate and engagement, and on Goal 5.

The District's Discipline Foundation Policy represents a proactive approach, one that promotes appropriate student behavior and increased learning. The policy provides direction for developing a comprehensive system of support – not a one-size-fits-all program – tailored to individual needs within a school community.

**[Personalize this slide by explaining how YOUR school has supported the Discipline Foundation Policy and the Safe School Plan.]**

**Access and Achievement (p. 6)**

**Goal 3: 100% ATTENDANCE**

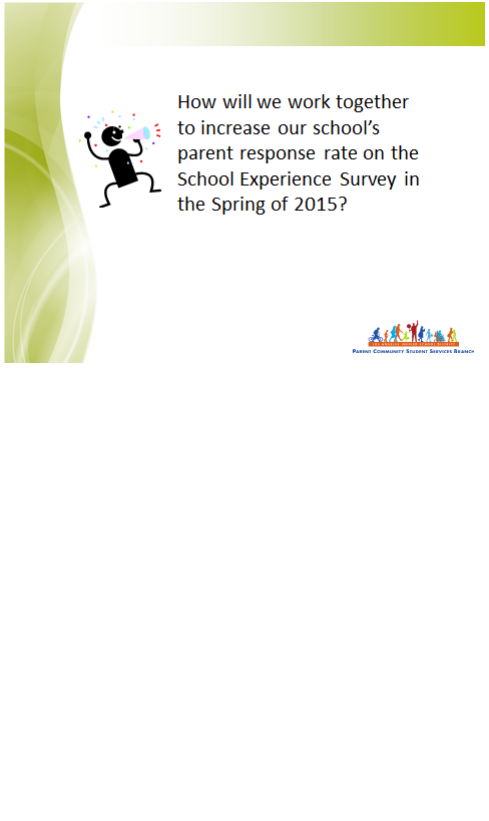
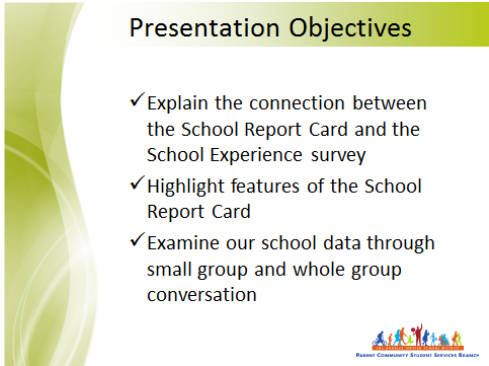
**Pair-Share:** What role does attendance play in student academic achievement?


More information on how you can get involved and support a positive school climate

Page 6 provides you with information on the attendance rate of students and staff at our school.

Take 1-2 minutes to talk to a neighboring partner about the role attendance plays in student academic achievement.

**[Click]** The bottom half of the page has information on how you can get involved and support a positive school climate. There are telephone numbers of the school, and our region's Parent and Community Engagement Administrator. If you would like to contact

Slide	Slide View	Presenter's Text
		<p>LAUSD's Parent Community Student Services Branch, you can call the number here or visit the website listed. And finally, to learn more about supporting a positive school climate, you can visit <a href="http://humanrelations.lausd.net">humanrelations.lausd.net</a>.</p>
20	 <p>How will we work together to increase our school's parent response rate on the School Experience Survey in the Spring of 2015?</p> <p><small>Parent Community Student Services Branch</small></p>	<p>As you can see, the School Experience Survey data represents a huge part of the School Report Card.</p> <p>Our parent participation rate on the School Experience Survey was _____% (see page 3). In the Spring of 2015, I know we can do better.</p> <p><b><i>[Personalize this slide by explaining the process by which YOUR school publicized the SES last year. You may also explain the process by which students and staff take the survey.]</i></b></p> <p>Some of the practices we have implemented in the past are:</p> <p>What we plan to do this Spring is...]</p> <p>Because I don't want you to leave this room without something tangible to remind you of the importance of the School Experience Survey, I have a <b>Parent Pledge</b>. It says that you will encourage four other parents from the school to fill out the School Experience Survey in the Spring.</p>
21	 <p><b>Presentation Objectives</b></p> <ul style="list-style-type: none"> <li>✓ Explain the connection between the School Report Card and the School Experience survey</li> <li>✓ Highlight features of the School Report Card</li> <li>✓ Examine our school data through small group and whole group conversation</li> </ul> <p><small>Parent Community Student Services Branch</small></p>	<p><b>[Display the objectives to summarize today's learning.]</b></p>

Slide	Slide View	Presenter's Text
22	 <p><i>Thank you for participating in the School Experience Survey and School Report Card Presentation</i></p> <p><b>THANK YOU</b></p>	<p>Thank you for your thoughtful participation today. I look forward to partnering with you to ensure that our school has all of the ingredients to make it even greater.</p>